



ELECTION NEWS

A special informational bulletin
on the implementation of
Michigan election law.

Michigan Department of State - Terri Lynn Land, Secretary of State

Issue No. 50

October 19, 2007

In This Issue ...

- **Implementing Michigan's New Voter Identification Requirement: Are You Ready?**
- **Michigan's January 15, 2008 Presidential Primary: Preliminary Information for Michigan's County and Local Clerks**
- **Materials Needed to Administer November 6 Election**
- **Election Related Resources Available on Department's Website**
- **Have a Question or Need Assistance?**

Implementing Michigan's New Voter Identification Requirement: Are You Ready?

If your jurisdiction is conducting an election on November 6, your precinct boards must be fully prepared to administer Michigan's new voter identification requirement when issuing ballots to voters who attend the polls. The informational materials and forms which must be furnished in every precinct to ensure the proper implementation of the voter identification requirement are listed below:

- Instructions for implementing the new voter identification requirement. (Special instructions designed for distribution to election inspectors appointed to serve in the polls are provided with this newsletter.)
- Quantity of affidavit forms for voters who do not possess picture ID. (Available through commercial suppliers. The affidavit can be supplied as a separate form or can be printed on the reverse side of the Application to Vote form.)
- Voter processing flowcharts.
- Informational notice for voters.
- Notices needed for distribution to voters who must vote a provisional "envelope" ballot due to their inability to satisfy Michigan's voter identification requirement or the federal identification requirement. (Revised examples of the notices developed to address the Michigan voter identification requirement are provided with this newsletter.)

Forms and informational materials available on website: All of the above referenced forms and informational materials are available on the Department of State's website. See "Materials Needed to Administer November 6 Election" below for information on accessing the forms and informational materials.

Compiling total number of "affidavit" signers advised: All city and township clerks who are administering an election on November 6, 2007 are advised to work with their precinct boards to compile the total number of voters who sign the "Affidavit of Voter Not in Possession of Picture Identification" form before voting. Requests for this data after the election can be expected.

Michigan's January 15, 2008 Presidential Primary: Preliminary Information for Michigan's County and Local Clerks

Public Act 52 of 2007, signed into law with immediate effect on September 3, 2007, amends Michigan election law to move the state's 2008 presidential primary to January 15, 2008. (The presidential primary was formerly scheduled for February 26, 2008.) This will be the first presidential primary conducted in Michigan since 2000 as the state's 2004 presidential primary was cancelled under legislation enacted in 2003.

Reimbursement Program

As in the past, counties will be reimbursed for the costs they incur in producing ballots for the presidential primary as well as any other reimbursable costs. Similarly, all cities and townships will be reimbursed for the costs they incur in administering the presidential primary. (MCL 168.624g) Forms for claiming reimbursement for the presidential primary will be distributed in advance of the primary. While there is nothing to prohibit the conduct of a special election in conjunction with the presidential primary, any expenses which are attributable to the special election cannot be claimed. Complete information on the reimbursement program will be provided with the claim forms.

It merits note that the legislation includes provisions which would permit the cancellation of the presidential primary through November 15, 2007 under certain limited circumstances. If the presidential primary is canceled, the legislation does not provide for the reimbursement of any costs incurred on the county or local level to plan or prepare for the conduct of the presidential primary. See "*Provides cancellation clause*" below.

Highlighted Features of Presidential Primary Legislation

Features of the new presidential primary legislation that merit immediate note include the following:

Provides party participation formula: The legislation stipulates that a political party that received less than 20% of the total vote cast in Michigan for the office of president in the last

presidential election is not eligible to participate in the presidential primary. Given this formula, the Republican Party and the Democratic Party are eligible to participate in Michigan's 2008 presidential primary.

Provides cancellation clause: The legislation provides for the cancellation of the 2008 presidential primary if the chairpersons of both of the political parties file affidavits by 4:00 p.m. on November 14, 2007 indicating that their respective parties do not plan to use the results of the presidential primary to select the party's national nominating convention delegates. (If such affidavits are filed, the Secretary of State would announce the cancellation of the presidential primary within 24 hours.) If the presidential primary is canceled, the legislation does not provide for the reimbursement of any costs incurred on the county or local level to plan or prepare for the conduct of the presidential primary as noted above.

It merits observation that if only one of the state political party chairpersons files an affidavit to indicate that his party does not plan to use the results of the presidential primary to select the party's national nominating convention delegates, the presidential primary will be held and ballots will be printed for both parties.

Eliminates February 26 election date: The legislation stipulates that in 2008 only, the February regular election date (February 26, 2008) "shall instead be January 15, 2008 if a presidential primary is held ... on January 15, 2008." (If the January 15, 2008 presidential primary is cancelled under the provision noted above, the February 26, 2008 election date will be automatically reinstated.)

Establishes "closed" primary procedures: The legislation provides that in order to participate in the presidential primary, an elector must indicate "in writing" which political party ballot he or she wishes to vote. The legislation further requires the Secretary of State to prescribe a form which voters can use to indicate their party ballot choice and procedures "intended to protect or safeguard the confidentiality of the participating political party ballot selected by an elector." (A proposed Application to Vote form which has been revised to meet this need is provided with this newsletter.)

Provides challenge prohibition: The legislation stipulates that an elector "shall not be challenged at a presidential primary based upon the participating political party ballot selected by the elector."

Requires compilation of political party ballot selection information: The legislation requires the Secretary of State to "develop a procedure for city and township clerks to use when keeping a separate record at a presidential primary that contains the printed name, address, and qualified voter file number of each elector and the participating political party ballot selected by that elector at the presidential primary." The legislation further requires the Secretary of State to "set a schedule" for county, city, and township clerks to submit the compiled political party ballot selection information to the Department of State. (At this date arrangements are being made to program the QVF to handle the collection of the data through the voter history module.)

Requires transfer of political party ballot selection information to political parties: The legislation requires the Secretary of State to forward the compiled political party ballot selection

information to the chairperson of each political party within 71 days after the presidential primary (March 26, 2008).

The legislation specifies how the political parties may use the compiled political party ballot selection information. In addition, the legislation sets forth the conditions under which the political parties may release the information to another person, organization or vendor.

Exempts political party ballot selection information from public disclosure: The legislation stipulates that except as noted above, the “information acquired or in the possession of a public body indicating which participating political party ballot an elector selected at a presidential primary is confidential” and exempt from public disclosure under the Freedom of Information Act, 1976 PA 442. Consequently, Michigan’s local election officials are prohibited from releasing the information to anyone other than the Secretary of State. Similarly, the Secretary of State is prohibited from releasing the information to anyone other than the two political party chairpersons.

Provides penalties for improper use of political party ballot selection information: The legislation provides that any person who uses the political party ballot selection information for an unauthorized purpose is guilty of a misdemeanor punishable by “a fine of \$1,000.00 for each voter record that is improperly used or imprisonment for not more than 93 days, or both.” The penalty would apply to an election official who violates the restrictions on the release of the political party ballot selection information.

Provides for destruction of political party ballot selection information: The legislation stipulates that the Secretary of State and county, city and township clerks “shall destroy the information indicating which participating political party ballot each elector selected at the presidential primary … immediately after the expiration of the 22-month federal election records retention period.”

Requires Secretary of State to prescribe ballot format: The legislation stipulates that the Secretary of State “shall prescribe the form of the official presidential primary ballot for each participating political party.” The legislation further specifies that the presidential primary ballots produced for the two political parties must be printed on paper of the same color; different colored paper cannot be used.

Modifies absentee voting procedures: The legislation requires the Secretary of State to “revise the absent voter ballot application form described in section 759 or provide a separate form to require that a presidential primary elector indicate a participating political party ballot selection when requesting an absent voter ballot.” (A proposed Absent Voter Ballot Application form which has been revised to meet this need is provided with this newsletter.)

In addition to the above, the legislation requires the Secretary of State to “prescribe procedures for contacting an elector who is a member of the armed services or an overseas voter … and who is eligible to receive an absent voter ballot or who applies for an absent voter ballot for the presidential primary, offering the elector the opportunity to select a participating political party ballot for the presidential primary.”

In both cases, the Secretary of State is required to “prescribe procedures to protect or safeguard the confidentiality of an elector’s participating political party ballot selection on an absent voter ballot application.”

Conduct of Special Elections in Conjunction with Presidential Primary

Any type of authorized special election can be scheduled in conjunction with the presidential primary including: 1) special primaries and elections needed to fill office vacancies 2) recalls 3) special bond and millage proposal elections (including school district and village bond and millage proposals) and 4) other types of special proposal elections. Several points merit immediate note:

Recalls: The last day a recall petition can be filed for the presidential primary ballot was October 12, 2007 (95th day prior to the presidential primary).

County and local proposals: The last day a petition to place a county or local proposal on the presidential primary ballot can be filed is October 23, 2007 (84th day prior to presidential primary).

Ballot language certification: The ballot wording of county and local proposals to be presented at the presidential primary must be certified to the appropriate county or local clerk no later than November 6, 2007 (70th day prior to presidential primary). Local clerks receiving ballot wording must forward it to the county clerk no later than November 8, 2007. The ballot language certification deadline must be strictly observed; exceptions will not be allowed.

Separate “special election” ballot needed: In an instance where a special election is conducted in conjunction with the presidential primary, a separate “special election” ballot will be needed for those voters who wish to participate in the special election – but do not wish to request the Republican Party or the Democratic Party presidential primary ballot. (Voters who choose to participate in the Republican Party or the Democratic Party presidential primary will not need the separate “special election” ballot as any special elections conducted in conjunction with the presidential primary will appear on the presidential primary ballot issued to the voter.)

Cancellation of presidential primary: If the January 15, 2008 presidential primary is cancelled under the provision noted earlier, any special elections scheduled on January 15, 2008 would automatically shift to February 26, 2008. It merits emphasis that in the event the presidential primary is cancelled, county and local units of government would not have the authority to conduct any type of election on January 15, 2008.

Precinct Consolidations Not Permitted for Presidential Primary

It is important to note that temporary precinct consolidations are not permitted for the January 15, 2008 presidential primary. (Michigan election law, MCL 168.659 permits the temporary consolidation of precincts for any election that is not a “statewide or federal election.”)

Looking Ahead

As we approach the January 15, 2008 presidential primary, the following informational materials, procedures and supplies will be provided:

Notice of presidential primary: The “official” notice of the presidential primary will be forwarded to all county clerks in late October 2007.

Ballot printing specifications and candidate listings: The prescribed standards for producing the presidential primary ballots and the final listings of candidates eligible to appear on each political party’s presidential primary ballot will be forwarded to all county clerks as soon as possible after the October 23, 2007 filing deadline imposed on candidates who wish to access the presidential primary ballot by petition. (Note: The state legislature has until November 16, 2007 to place a statewide proposal on the presidential primary ballot. If there is any indication that the state legislature will take such action, the finalization of the presidential primary ballot may extend to mid-November 2007)

Party ballot selection data compilation and transmission procedures: As required under the presidential primary legislation, procedures for 1) compiling the political party ballot selections made by the voters who participate in the presidential primary and 2) transmitting the data to the Department of State will be provided in advance of the presidential primary.

Party ballot selection confidentiality protection procedures: As required under the presidential primary legislation, procedures for safeguarding the confidentiality of the political party ballot selections made by the voters who participate in the presidential primary will be provided in advance of the primary. The procedures will cover those voters who attend the polls and those voters who vote by absentee ballot.

Supplies: The supplies which must be provided by the Bureau of Elections for the administration of the presidential primary (state election seals, precinct manuals and voter instructional placards) will be shipped to the county clerks throughout the state in early December. As is customary, the county clerks will be responsible for distributing the supplies to the cities and townships in their respective counties.

Write-in candidates: Appropriate information will be forwarded to all county clerks should anyone file a “Declaration of Intent” as a write-in candidate for the presidential primary. (At this date, there are no “declared” write-in candidates for the primary.) The deadline for filing a “Declaration of Intent” for the presidential primary elapses at 4:00 p.m. on Friday, January 4, 2008.

Unofficial and official result documents: The documents needed to record the results of the presidential primary will be mailed to you in early January 2008. The unofficial and official results compiled for the presidential primary must be reported by county and by congressional district as required by law.

Attachments

To assist with early planning for the January 15, 2008 presidential primary, the following materials are provided with this newsletter:

- A calendar of dates and deadlines associated with the presidential primary.
- A proposed Application to Vote form specially designed for the administration of the presidential primary. (Comments on the design of the form will be accepted through October 26, 2007. Once finalized, the use of the specially designed Application to Vote form for the administration of the presidential primary will be mandatory. The form will be available through commercial suppliers. The cost of the forms is a reimbursable expense.)
- A proposed Absent Voter Ballot Application form specially designed for the administration of the presidential primary. (Comments on the design of the form will be accepted through October 26, 2007. Once finalized, the use of the specially designed Absent Voter Ballot Application form for the administration of the presidential primary will be mandatory. The form will be available through commercial suppliers. The cost of the forms is a reimbursable expense.)

Materials Needed to Administer November 6 Election

The following article outlines the election materials needed for the administration of the November 6 election which are available through the Department of State's Bureau of Elections.

It merits note that the Department of State's Bureau of Elections is not responsible for supplying election seals for the administration of the November 6 election. If election seals are needed for the election, they must be ordered through a commercial vendor. (The Bureau is responsible for supplying election seals for state and federal elections only.)

Election materials which can be ordered from the Bureau: The following materials can be ordered through the Michigan Department of State's Bureau of Elections if needed. An order form is included with this newsletter for your convenience.

- A. Voter information posters:** A minimum of two copies of the poster must be placed on display in each polling place. The poster complies with the requirements provided under MCL 168.668a as amended under PA 96 of 2004. (The voter information poster prepared for the November 6 election can also be printed from the Bureau's website as explained below.)
- B. Audio version of voter information (cassette tape):** An audio version of the voter information must be available in each polling place. (The audio version of the voter information used during the 2006 election cycle can be used for the November 6 election.)

- C. Braille version of voter information:** A Braille version of the voter information poster must be available in each polling place. (The Braille voter information displays use during the 2006 election cycle can be used for the November 6 election.)

Election materials which are available on the Bureau’s website: The following materials needed to administer the upcoming November 6 election can be accessed on the Department of State’s website <www.michigan.gov/sos>. To locate the information, click on “Elections in Michigan”; on the Elections in Michigan page, click on “Information for Election Administrators.”

- A. Voter information posters:** As noted above, a minimum of two copies of the poster must be placed on display in each polling place. The voter information posters can be printed from the Bureau’s website. (Legal sized paper is needed to print the poster.)
- B. Provisional balloting materials:** Every polling place must be supplied with the materials needed to administer Michigan’s provisional balloting process. The following materials can be accessed through the website: the “Four Step Procedure Form,” the notices needed for distribution to voters who are issued a provisional “envelope” ballot, the “Procedure for Handling ‘Envelope’ Ballots Returned to Clerk’s Office,” and the “Provisional Ballot Report Form.”
- C. Michigan voter identification implementation materials:** Every polling place must be supplied with the materials needed to administer Michigan’s voter identification requirement. The following materials can be accessed through the website: Instructions for implementing Michigan’s new voter identification requirement, “Affidavit of Voter Not In Possession of Photo ID” (English and Spanish), informational notice for voters (English and Spanish) and voter processing flow charts.
- D. AutoMARK Voter Assist Terminal materials:** The following materials are available: “Accessible Voting Signage,” “AutoMARK Election Inspector Guide,” “AutoMARK Program Testing Procedures,” “Sample Public Accuracy Test Notice,” “Voting System Preparation Certificate,” 10-minute instructional video and “AutoMARK Troubleshooting Guide.”

Election Resources Available on Department’s Website

A wide variety of election related information and materials can be accessed through the Department’s website <www.michigan.gov/sos>. To locate, click on “Elections in Michigan”; on the Elections in Michigan page, click on “Information for Election Administrators.” The information and materials currently available on the website include the following:

- Michigan election law.
- November 6, 2007 election date calendar.
- January 15, 2008 presidential primary calendar.
- May 6, 2008 election date calendar.
- 2008 August/November election dates.

Have a Question or Need Assistance?

If you have a question or need assistance with your election related duties, please do not hesitate to contact the Michigan Department of State's Bureau of Elections. We will be happy to assist in any way possible!

Mailing address: Michigan Department of State
Bureau of Elections
PO Box 20126
Lansing, MI 48901-0726

Phone: (517) 373-2540

Email: elections@michigan.gov

Fax: (517) 373-0941



STATE OF MICHIGAN
TERRI LYNN LAND, SECRETARY OF STATE
DEPARTMENT OF STATE
LANSING

October 19, 2007

Implementing Michigan's Voter Identification Requirement
-- Election Day Procedures for Election Inspectors --

Starting with the November 6, 2007 election, every Michigan voter who offers to vote at the polls must show picture identification or sign an affidavit attesting that he or she is not in possession of picture identification. A ballot cannot be issued to a voter unless the voter displays picture identification or signs the affidavit. Instructions for implementing this requirement are provided below:

STEP ONE: ASK EVERY VOTER FOR PICTURE ID

- After the voter completes the Application to Vote form, check the QVF list and ask the voter to show his or her Michigan driver's license or Michigan personal identification card. Be sure to ask all voters for picture ID. This includes those voters you personally know as the equal treatment of all voters is important!
- If the voter states that he or she is not carrying a Michigan driver's license or a Michigan personal identification card, ask the voter if he or she can show another form of current picture identification. Any of the following are acceptable:
 - Driver's license or personal identification card issued by another state.
 - Federal or state government-issued photo identification.
 - U.S. passport.
 - Military identification card with photo.
 - Student identification with photo from a high school or an accredited institution of higher education.
 - Tribal identification card with photo.

STEP TWO: FOLLOW PROCEDURE A OR B BELOW AS APPROPRIATE

A. Procedure if voter shows an acceptable form of picture ID

- Check the photo and name appearing on the picture ID to verify the voter's identity. As a part of this check, confirm that the name appearing on the picture ID matches the name entered by the voter on the Application to Vote. The name appearing on the picture ID does not have to exactly match the name on the Application to Vote or the name on the QVF list. For example, commonly used abbreviated names are acceptable such as Bill for William, Kathy for Kathryn. Initials that are representative of the voter's first name are also acceptable.
- If you have no questions over the voter's identity, give a ballot to the voter.
- If the voter shows an acceptable form of picture ID and questions over the voter's identity remain, go to "SPECIAL PROCEDURE IF PICTURE ID LEAVES VOTER'S IDENTITY IN QUESTION" below.

B. Procedure if voter is not in possession of acceptable picture ID

- A voter who states that he or she does not have picture ID must sign an "Affidavit of Voter Not in Possession of Picture Identification" before voting. Be sure to advise all voters who do not possess acceptable picture ID that they must sign the affidavit before voting. This includes those voters who you personally know as the equal treatment of all voters is important!
- The affidavit form can be used by 1) voters who do not have acceptable picture ID and 2) voters who have picture ID – but did not bring it to the polls.
- Any affidavit forms completed by voters must be returned to the clerk after the polls close. Follow the clerk's instructions for returning the forms. Be prepared to advise the clerk on the total number of voters who completed the affidavit form throughout the day.
- If the QVF list tells you that the voter must satisfy the federal identification requirement, go to "SPECIAL PROCEDURE IF VOTER IS SUBJECT TO THE FEDERAL IDENTIFICATION REQUIREMENT" below.

SPECIAL PROCEDURE IF PICTURE ID LEAVES VOTER'S IDENTITY IN QUESTION

- As a first step, consider the age of the photo and any explanations the voter may wish to offer (weight gain or loss, hair style or facial hair alterations, different eyeglass frames, etc.). If that resolves the matter, give a ballot to the voter. If questions over the voter's identity remain, ask to view any other acceptable forms of picture identification that the voter may be carrying. If this does not resolve the matter, give the voter a provisional ballot and contact the clerk.
- The provisional ballot must be preserved as an "envelope" ballot. The completion of the Four-Step Procedure Form is not necessary. (The completion of the Four-Step Procedure Form is only necessary in instances where a voter's name does not appear on the QVF list.)
- When preserving the provisional ballot as an "envelope" ballot, you must 1) check the ID requirement box on the outside of the provisional ballot security envelope 2) mark the outside of the provisional ballot security envelope with the words "Michigan voter identification requirement" and 3) give the voter the required provisional balloting notices.

SPECIAL PROCEDURE IF VOTER IS SUBJECT TO THE FEDERAL IDENTIFICATION REQUIREMENT

- If the QVF list tells you that the voter must satisfy the federal identification requirement, the voter must present one of the following documents before voting in the first election in which he or she wishes to participate: 1) an acceptable form of picture identification or 2) a paycheck, government check, utility bill, bank statement or a government document which lists the voter's name and address.
- Given the above, three situations could emerge when a voter is subject to the federal identification requirement:
 - **Voter displays picture identification:** Satisfies both the federal identification requirement and Michigan's voter identification requirement. Give the voter a ballot.
 - **Voter displays paycheck, government check, utility bill, bank statement or a government document which lists his or her name and address:** Satisfies the federal identification requirement. Voter must display picture identification to satisfy Michigan's voter identification requirement. If voter does not possess picture identification, he or she must sign the affidavit form developed for voters who do not possess picture identification before voting. After the voter displays picture ID or signs the affidavit, give the voter a ballot.
 - **Voter does not possess picture identification and is unable to produce a paycheck, government check, utility bill, bank statement or a government document which lists his or her name and address:** Voter must sign affidavit form developed for voters

who do not possess picture identification before voting. As the voter is unable to satisfy the federal identification requirement, give the voter a provisional ballot. After the voter has completed the voting process, the provisional ballot must be secured as an “envelope” ballot. When preserving the provisional ballot as an “envelope” ballot you must 1) check the ID requirement box on the outside of the provisional ballot security envelope 2) mark the outside of the provisional ballot security envelope with the words “Federal voter identification requirement” and 3) give the voter the required provisional balloting notices. The completion of the Four-Step Procedure Form is not necessary. (The completion of the Four-Step Procedure Form is only necessary in instances where a voter’s name does not appear on the QVF list.)

ADDITIONAL IMPLEMENTATION POINTS

A number of important points to remember when administering Michigan’s voter identification requirement are provided below:

- A voter not in possession of picture ID who refuses to sign the affidavit form cannot vote and should be referred to the local clerk. This is the same procedure used for voters who refuse to complete an Application To Vote: no ballot is issued. Such a voter would not be eligible for a provisional ballot.
- A voter who claims to have picture ID but refuses to show it cannot vote and should be referred to the local clerk. The voter does not have the option of signing the affidavit form as the affidavit is designed for voters not in possession of picture identification. Such a voter would not be eligible for a provisional ballot.
- A picture ID that does not show the voter’s residential address is acceptable.
- A voter cannot be challenged just because he or she is not in possession of picture ID or did not bring picture ID to the polls and signs the affidavit in order to vote. Of course, as is the case with any voter, a voter who is unable to show picture ID can be challenged if a challenger or an election inspector has “good reason to believe” that the person is not qualified to vote in the precinct.
- As a challenger may challenge election procedures that are not being properly performed, a challenge may be made if an election inspector attempts to issue a ballot to a voter who has not shown picture ID or signed an affidavit. Also, a challenger may challenge the ballot of a voter if the challenger has “good reason to believe” the person is not properly registered. Consequently, a challenge may be issued if a voter provides picture ID with an address that is different than the address on the precinct’s QVF list.



STATE OF MICHIGAN
TERRI LYNN LAND, SECRETARY OF STATE
DEPARTMENT OF STATE
LANSING

**NOTICE TO VOTERS UNABLE TO SATISFY
STATE AND/OR FEDERAL IDENTIFICATION REQUIREMENT**

(Notice must be issued to any voter who is required to vote an “envelope” ballot because he or she is unable to satisfy Michigan’s voter identification requirement and/or the federal voter identification requirement.)

Check applicable box below:

- As questions over your identity remained after an inspection of the picture identification you produced to satisfy Michigan’s voter identification requirement, special procedures were followed when issuing you a ballot.
- As you are subject to the federal voter identification requirement and have not satisfied the requirement to date, special procedures were followed when issuing you a ballot. The federal voter identification requirement applies to voters who 1) have never previously voted in Michigan 2) registered to vote by mail and 3) are not exempted from the ID requirement under federal law.

For information on whether your ballot can be counted or not, contact your city or township clerk’s office in person or by phone. If your ballot cannot be counted, the clerk will explain why. Contact information:

Alternative language for third paragraph if a written notice will be mailed to the elector:

A notice will be mailed to you to inform you on whether your ballot can be counted or not. If your ballot cannot be counted, the clerk will explain why. Contact information:

A large, empty rectangular box with a thin black border, likely intended for a signature or stamp.



STATE OF MICHIGAN
TERRI LYNN LAND, SECRETARY OF STATE
DEPARTMENT OF STATE
LANSING

NOTICE TO VOTERS ISSUED AN “ENVELOPE” BALLOT

*(Notice must be issued to all voters who are issued an “envelope” ballot including:
1) voters who did not appear on QVF list 2) voters unable to satisfy Michigan’s voter identification requirement and 3) voters unable to satisfy the federal voter identification requirement.)*

As you were unable to satisfy an applicable identification requirement and/or residence verification requirement in the polling place, special procedures were followed when issuing you a ballot.

To ensure that your ballot counts, you must provide your local city or township clerk with the required information no later than the sixth calendar day after the election. Except as noted below, you can appear in person in your city or township clerk’s office to show the information, fax the information to the clerk or mail a copy of the information to the clerk. If you do not satisfy the information requirement within six calendar days after the election, your ballot will not count. The following lists the types of documents you can use to satisfy the information requirement:

Documents which satisfy identification requirement if your name did not appear on registration list: A Michigan Driver License; a Michigan Personal Identification Card; any other type of government issued identification card which shows your photo; or an identification card issued by a Michigan university or college which shows your photo.

Documents which satisfy residency requirement if your name did not appear on registration list: A Michigan Driver License; A Michigan Personal Identification Card; government issued photo identification card; photo identification issued by a Michigan university or college; current utility bill; current bank statement; current paycheck or government check; or any other government document.* The document must show your name and your address. The address shown on the document must be in the precinct where you voted.

Documents which satisfy federal voter identification requirement imposed on first-time mail registrants who have never previously voted in Michigan: A copy of any current and valid photo identification or a copy of a paycheck, government check, utility bill, bank statement or a government document* which lists your name and address.

Documents which satisfy Michigan voter identification requirement imposed on all voters who attend the polls to vote: A Michigan Driver License; a Michigan Personal Identification Card; driver’s license or personal identification card issued by another state; a federal or state-government issued photo identification; a U.S. passport; a military identification card with photo; a student identification with photo from a high school or an accredited institution of higher education; or a tribal identification with photo. In all cases, the picture identification must be current. To satisfy the Michigan voter identification requirement, you must appear in person in your city or township clerk’s office.

* Contact your local city or township clerk if you wish to obtain information on the government documents which can be used to satisfy the requirement.



STATE OF MICHIGAN
TERRI LYNN LAND, SECRETARY OF STATE
DEPARTMENT OF STATE
LANSING

January 15, 2008 Presidential Primary

-- Dates and Deadlines --

By 4:00 p.m., September 11, 2007	State chairpersons of the Republican Party and Democratic Party advise Secretary of State of individuals their respective parties view as potential presidential nominees. After receiving lists, Secretary of State notifies potential presidential nominees of legal provisions relating to Michigan's presidential primary. (168.614a)
By 4:00 p.m., October 9, 2007	Potential presidential nominees appearing on lists compiled by state party chairpersons who do not wish to have their names printed on Michigan's presidential primary ballot or who wish to change their political party affiliation file an affidavit with the Secretary of State. (168.615a)
October 12, 2007	Last day a recall petition can be filed for presidential primary. (168.963)
By October 23, 2007	Petitions to place county and local questions on presidential primary ballot filed with county and local clerks. (168.614a)
By 4:00 p.m., October 23, 2007	Individuals can qualify for placement on Michigan's presidential primary ballot by filing a nominating petition with the Secretary of State. (168.615a) (Petitions cannot be circulated prior to August 15, 2007 . Signature requirements: Republican Party candidate: 11,569; Democratic Party candidate: 12,396.)
By November 6, 2007	Ballot wording of county and local proposals to be presented at the presidential primary certified to county and local clerks; local clerks receiving ballot wording forward to county clerk within two days. (168.646a)
By 4:00 p.m., November 14, 2007	State chairpersons of the Republican Party and Democratic Party notify Secretary of State if their respective parties will be using a method other than the results of the presidential primary to select the party's national nominating convention delegates. (168.613a)

November 15, 2007	Secretary of State cancels presidential primary if state chairpersons of the Republican Party and Democratic Party advise that their respective parties will be using a method other than the results of the presidential primary to select the party's national nominating convention delegates. (168.613a)
November 16, 2007	Constitutional amendments and legislative referendums which the legislature wishes to place on presidential primary ballot presented to Secretary of State. (Art. 12, Sec. 1 of State Constitution)
By December 1, 2007	County clerks deliver absentee ballots for presidential primary to local clerks. (168.714)
December 6, 2007 through December 25, 2007	Local election commissions appoint precinct inspectors for presidential primary. (168.674)
By December 10, 2007	Notice of close of registration for presidential primary published. (168.498)
December 17, 2007	Last date to register for presidential primary. (168.498)
By 4:00 p.m., January 4, 2008	Write-in candidates file Declaration of Intent forms. (168.737a)
By January 5, 2008	County clerks deliver remainder of ballots and election supplies for presidential primary to local clerks. (168.714)
By January 8, 2008	Notice of presidential primary published. (168.653a)
By January 10, 2008	Public accuracy test must be conducted. (R 168.778) Notice of test must be published at least 48 hours before test. (168.798)
By 2:00 p.m., January 12, 2008	Electors who wish to receive an absentee ballot for the presidential primary by mail submit absentee ballot applications. (168.759)
Up to 4:00 p.m., January 14, 2008	Electors qualified to obtain an absentee ballot for presidential primary may vote in person in clerk's office. (168.761)
Up to 4:00 p.m., January 15, 2008	Emergency absentee voting for presidential primary. (168.759b)
January 15, 2008	Presidential Primary (168.613a)
1:00 p.m., January 16, 2008	Boards of county canvassers meet to canvass presidential primary. (168.821)

By January 29, 2008	Boards of county canvassers complete canvass of presidential primary; county clerks forward results to Secretary of State within 24 hours. (168.581, 822, 828)
By February 4, 2008	Board of State Canvassers meet to canvass presidential primary. (168.581)
By March 26, 2008	Secretary of State forwards written records of party ballot issued to each voter who participated in presidential primary to each participating political party. (168.615c)
By April 14, 2008	County, city and township clerks submit reimbursement vouchers for presidential primary. (168.624g)

Application to Vote – Poll List

Draft

Picture identification requirement: All Michigan voters must show a Michigan driver's license, a Michigan personal identification card or some other acceptable form of picture identification before voting. A voter who is unable to show picture identification can vote after signing an affidavit attesting that he/she is not in possession of picture identification.

January 15, 2008 Presidential Primary

Precinct _____

I certify that I am a registered and qualified elector in the above precinct and hereby make application to vote at this election.

ELECTION INSPECTOR COMPLETES
<input type="checkbox"/> AFFIDAVIT ON REVERSE COMPLETED
ELEC. INSPI. INITIAL
BALLOT NO.
VOTER NO.

PRINT NAME: _____

DATE OF BIRTH: _____

RESIDENT ADDRESS: _____

SIGN HERE  X _____

SIGNATURE OF VOTER

SELECT BALLOT TYPE HERE

I hereby request the ballot type marked below for this election.
(You must select **one** ballot type below. If you do not select a ballot type, a ballot will **not** be issued to you.)

SELECT ONLY ONE
BALLOT TYPE:

- Republican Party
Presidential Primary Ballot
- Democratic Party
Presidential Primary Ballot
- Ballot without Presidential
Primary (if available)

(Reverse)

AFFIDAVIT OF VOTER NOT IN POSSESSION OF PICTURE IDENTIFICATION

I, _____ hereby affirm that I am
(Print Name)

not in possession of a driver's license, a state-issued personal identification card or any other acceptable form of picture identification and wish to vote.

By signing this affidavit, I swear that the statements made above are true.

SIGNATURE OF VOTER: X _____

Penalty: Making a false statement in this affidavit is perjury, punishable by a fine up to \$1,000.00 or imprisonment for up to 5 years, or both.

To be completed by Election Inspector

Sworn and subscribed to before me this _____ day of _____,

I certify that the elector named above has completed the above affidavit in my presence.

X

Signature of Election Inspector

Absent Voter Ballot Application

Application for absent voter ballot for the January 15, 2008 Presidential Primary

I, _____, a qualified and registered elector of the _____ Precinct of the township of _____ or village of _____ in the County of _____ and state of Michigan, apply for an official ballot, or ballots, to be voted by me at the election or elections as requested in this application.

**YOU MUST SELECT ONE BALLOT TYPE BELOW.
IF YOU DO NOT SELECT A BALLOT TYPE, A BALLOT WILL NOT BE ISSUED TO YOU.**

The statutory grounds on which I base my request are (check applicable reason):

- I expect to be absent from the community in which I am registered for the entire time the polls are open on election day.
- I am physically unable to attend the polls without the assistance of another.
- I cannot attend the polls because of the tenets of my religion.
- I have been appointed an election precinct inspector in a precinct other than the precinct where I reside.
- I am 60 years of age or older.
- I cannot attend the polls because I am confined to jail awaiting arraignment or trial.

Send absent voter ballot to me at:

My registered address:

Street Address or R.R.

Street Address or R.R.

Post Office City

State

Zip Code

Post Office City

State

Zip Code

**Sign
Here:**

I DECLARE THE FOREGOING STATEMENT TO BE TRUE

Signature

Date

WARNING:

A person making a false statement in this absent voter ballot application is guilty of a misdemeanor. It is a violation of Michigan election law for a person other than those listed in the instructions to return, agree to return, or solicit to return your absent voter ballot application to the clerk. An assistant authorized by the clerk who receives absent voter ballot applications at a local other than the office of the clerk must have credentials signed by the clerk. Ask to see his or her credentials before entrusting your application with a person claiming to have the clerk's authorization to return your application.

FILL OUT THIS BOTTOM PORTION ONLY IF YOU ARE ASSISTING A VOTER IN FILING THIS APPLICATION

Certificate of Authorized Registered Elector Returning Absent Voter Ballot Application

I certify that my name is _____, my address is _____, and my date of birth is _____; that I am delivering the absent voter ballot application of _____ at his or her request; that I did not solicit or request to return the application, that I have not made any markings on the application; that I have not altered the application in any way, that I have not influenced the applicant; and that I am aware that a false statement in this certificate is a violation of Michigan election law.

**Sign
Here:**

Signature

Date

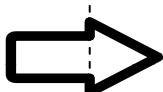
INSTRUCTIONS FOR APPLICANTS FOR ABSENT VOTER BALLOTS

Step 1. After completely filling out the application, sign and date the application in the place designated. Your signature must appear on the application or you will not receive an absent voter ballot.

Step 2. Deliver the application by 1 of the following methods:

- Place the application in an envelope addressed to the appropriate clerk and place the necessary postage upon the return envelope and deposit it in the United States mail or with another public postal service, express mail service, parcel post service, or common carrier.
- Deliver the application personally to the office of the clerk, to the clerk, or to an authorized assistant of the clerk.
- In either (a) or (b), a member of the immediate family of the voter including a father-in-law, mother-in-law, brother-in-law, sister-in-law, son-in-law, daughter-in-law, grandparent, or grandchild or a person residing in the voter's household may mail or deliver the application to the clerk for the applicant.
- In the event an applicant cannot return the application in any of the above methods, the applicant may select any registered elector to return the application. The person returning the application must sign and return the certificate at the bottom of the application.

**YOU MUST SELECT ONE BALLOT TYPE.
IF YOU DO NOT SELECT A BALLOT TYPE,
A BALLOT WILL NOT BE ISSUED TO YOU.**



SELECT BALLOT TYPE HERE

Please print full name

Street Address or R.R.

I hereby request the ballot type marked below for this election. (You must select **one** ballot type below. If you do not select a ballot type, a ballot will **not** be issued to you.)

SELECT ONLY ONE BALLOT TYPE:

- Republican Party Presidential Primary Ballot
- Democratic Party Presidential Primary Ballot
- Ballot without Presidential Primary (if available)



STATE OF MICHIGAN
TERRI LYNN LAND, SECRETARY OF STATE
DEPARTMENT OF STATE
LANSING

Order Form

-- November 6 Election Materials --

Return form via mail or fax to Ruth Lee, Bureau of Elections, P.O. Box 20126, Lansing, Michigan 48901-0726. Fax: (517) 373-0941.

Jurisdiction Name:

Date: **Submitted by:**

Mailing Address for Supplies:

<i>Item</i>	<i>Quantity</i>
-------------	-----------------

Voter information posters*:

Voter information in audio format (Cassette tape):

Braille version of voter information:

Thank you!

* As an alternative, the voter information posters can be printed from the Bureau's website.